

Operational Services

Safety

Safety Program

The Superintendent shall develop guidelines implementing a comprehensive safety program that includes a systematic method for identifying and evaluating risks and the provision of first aid and emergency care.

The Building Principal shall develop and implement:

- a plan for student supervision,
- a safety patrol program,
- bicycle use rules, and
- roadway and parking rules.

Child Sex Offender and Murderer Community Notification Act

No employee, volunteer, or contractor's employee shall be on school property or at any school event if he or she is a child sex offender, as defined in the Child Sex Offender and Murderer Community Notification Law, unless prior permission is given by the Superintendent.

The Superintendent shall develop procedures for the distribution and use of information from law enforcement officials under the Child Sex Offender and Murderer Community Notification Law. The Superintendent or designee shall serve as the District contact person for purposes of this law. Non-staff members, as well as staff members who are not designated as information recipients, shall be referred to the law enforcement agencies for information regarding child sex offenders.

All contracts with the School District that may involve an employee or agent of the contractor having any contact, direct or indirect, with a student, shall contain the following:

The contractor shall not send to any school building or school property any employee or agent who is a child sex offender as defined in the Child Sex Offender and Murderer Community Notification Law. At least quarterly, the contractor shall contact the local law enforcement authority where each employee or agent resides to determine if the employee is on the list of registered felons who have committed child sex offenses. The contractor shall also provide the District with the name and address of each employee who will perform work on school property and require that the employee submit to a criminal history background investigation.

Any person hired by the District, as well as any person who is an employee of a person or firm holding a contract with the District and who works in a school building or on school property, shall submit to a criminal history background investigation according to State law and District policy 5:30, *Hiring Process and Criteria*.

Student Insurance

The School Board shall annually designate a company to offer student accident insurance coverage. The Board does not endorse the plan nor recommend that parents secure the coverage and any contract is between the parent and the company. Each student who participates in athletics, cheerleading, or pompons must have school accident insurance unless the parent(s)/guardian(s) state in writing that the student is covered under a family health insurance plan.

Fire and Tornado Protection Plan and Drills

The Building Principal shall develop a plan of fire, civil defense, and tornado warning, protection, and evacuation. This plan shall be distributed at the beginning of each school year to each teacher. There shall be at least 3 full participation exit drills during the regular school term. An exit drill shall be conducted

early during the school term and the remaining drills should be scheduled so as to avoid severe winter weather.

School Bus Safety

Students shall be provided with instruction in safe bus riding practices at least twice during each school year. The instruction shall include at least 2 emergency evacuations, as well as the operation and use of the emergency door, windows (as a means of escape), and fire extinguisher – once each during the first 2 weeks of each semester. Each bus driver shall report to the Transportation Coordinator time, date, and place of each drill.

Emergency Closing

The Superintendent is authorized to close the schools in the event of hazardous weather or other emergencies which threaten the safety of students, staff members, or school property.

LEGAL REF.: 105 ILCS 5/10-20.22, 5/10-20.23, 5/10-21.9, and 5/27-26.
730 ILCS 152/101 et seq.
41 Ill. Admin. Code § 110.20.
Illinois Rules and Regulations for Fire Drills in Schools, 5 Ill. Reg. 10676.

CROSS REF.: 5:30, 6:250, 7:300, 8:100

ADOPTED: September 8, 1997

AMENDED: May 10, 2004