



Valley View Public Schools
Enrollment Department

755 Dalhart Avenue
Romeoville, IL 60446
Phone: 815.886.2700

November, 2011

Dear Parents:

In order to serve you more efficiently, we have established a schedule to meet with families at two locations for Kindergarten Enrollment for the 2012-2013 school year.

Dates, times and locations are listed below. ***Please Note that Our Enrollment Locations have Changed from Prior Years:***

Romeoville residents and families where a language other than English is spoken in the home should come to:

District Administration Center, 755 Dalhart Avenue, Romeoville, IL
Monday, December 5 through Wednesday, December 14, from 9:00 a.m. to 4:00 p.m.

Families (English-speaking only) living NORTH of I-55 should come to:

Bolingbrook Recreation and Aquatic Center, 200 S. Lindsey Lane, Bolingbrook, IL
Tuesday, December 6 through Thursday, December 8, from 9:30 a.m. to 3:00 p.m.

Attached is a student data sheet that you can complete before coming to enroll your student. Please bring the completed data sheet and all required documents (as noted on the flyer) to the appropriate location. Please understand that **we cannot enroll a student unless all required documents are available.**

Please be sure to print all information legibly and accurately, with the exception of the parent signature. Please plan to provide a daytime phone number in case we have to contact you to confirm any information on the form.

As always, feel free to call the Enrollment Department at (815) 886-2700 if you have any questions.

Respectfully,

Enrollment Department Staff
Valley View School District 365-U

VALLEY VIEW COMMUNITY UNIT SCHOOL DISTRICT 365-U

KINDERGARTEN ENROLLMENT

2012-2013

ONLY A PARENT OR LEGAL GUARDIAN CAN ENROLL A STUDENT.

The following documents are required to enroll your child, who must be five years of age on or before September 1, 2012.

Category 1 (One Document Required for Proof of Age)

- Official Certified Birth Certificate **with a raised seal**, issued by the county/country in which the student was born.

(We cannot accept a photocopy, a hospital birth certificate or a baptismal certificate.)

- If foreign-born, the child's passport or the legal birth certificate from country of birth.
- For a Foster Child without a Birth Certificate, the Health ID Card can be used as proof of age.

Category 2 (One Document Required for In-District Residency Proof)

- 2010 Real Estate Property Tax Bill
- Mortgage Statement dated within 30 days of enrollment
- Signed Lease for the Parent, with Landlord's signature and telephone number, for the Current School Year

Category 3 (One Document Required for In-District Residency Proof)

- Utility Bill in the Parent's name dated within 30 days of enrollment
- Business Mail in the Parent's name dated within 30 days of enrollment

Category 4 (One Document Required for Identification)

- Photo ID for Parent

Special Circumstances:

- Any Legal Documents pertaining to custody of the student must be provided.
- Foster Parents must bring the DCFS Placement/Payment Authorization Form IL 418-906 to enroll a child.
- If you are the Legal Guardian for a child, you must present the court order transferring legal custody or granting guardianship.
- Those living in another person's home with them should call the Enrollment Department so that we can review your situation and determine the documentation required for enrollment.
- In all cases, Kindergarten physical, dental and vision exam forms and immunization records must be presented to the school nurse on or before September 1, 2012.

Early Admission to Kindergarten and First Grade:

- The parents of children who will be five years old after September 1, 2012, but on or before December 31, 2012, may obtain petition packets and application forms for early admission to Kindergarten. Early admission petition packets and application forms for first grade admissions may also be obtained for children who will be six years old after September 1, 2012, but on or before December 31, 2012. The packets will be available starting December 5th in the Enrollment Office and will include information about the petitioning process. **The testing timeframe is March 1st – June 1st. Petition forms will not be available after June 1, 2012.**
- According to Illinois state law: "*Children who have attended a non-public preschool and continued their education at that school through kindergarten, were taught in kindergarten by an appropriately certified teacher, and will attain the age of 6 years on or before December 31st may attend first grade upon commencement of such term.*" Documentation showing completion of this requirement must be presented at the time of enrollment.

THE VALLEY VIEW SCHOOL DISTRICT STRICTLY ENFORCES ITS ENROLLMENT REQUIREMENTS. PLEASE BE SURE THAT YOU HAVE THE REQUIRED BIRTH CERTIFICATE AND IN-DISTRICT RESIDENCY PROOF BEFORE COMING TO ENROLL.

ANYONE WHO KNOWINGLY PROVIDES FALSE INFORMATION TO ENROLL A STUDENT INTO THE SCHOOL DISTRICT ON A TUITION-FREE BASIS CAN BE CHARGED WITH A CRIMINAL OFFENSE (PUNISHABLE BY A FINE AND INCARCERATION), AND CAN BE CHARGED TUITION FOR THE CHILD, AND THE STUDENT MAY BE DROPPED FROM ENROLLMENT. IF YOU ARE UNSURE OF YOUR CIRCUMSTANCES, PLEASE CALL THE ENROLLMENT DEPARTMENT AT (815) 886-2700 BEFORE COMING TO ENROLL.

**VALLEY VIEW COMMUNITY UNIT SCHOOL DISTRICT #365U
ENROLLMENT DATA SHEET**

PARENT(S) / GUARDIAN(S) INFORMATION - <u>RESIDING WITH CHILD(REN)</u>			For Office Use Only:
PARENT / GUARDIAN Last	First	Middle	S __ M __ D __ W __
			_____ Map Grid Number

Home Address	Apt. #	City / State	Zip
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Employer Name	City	Phone Number
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SPOUSE	Last	First	Middle
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Employer Name	City	Phone Number
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Primary Phone Number (Home or Cell)	Dad's Cell Number	Mom's Cell Number
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EMERGENCY CONTACT other than you or your spouse

Last Name	First	Relation to Student	Phone Number
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Do you currently have any children enrolled in the Valley View School District 365U? _____ yes _____ no

If yes, list child's/children's full name(s): _____

ETHNICITY

- | | | |
|---------------------------------------|--|-------------------|
| (11) Hispanic | (14) Black, not of Hispanic Origin | (17) Multi-Racial |
| (12) Alaskan Native / American Indian | (15) Native Hawaiian or Pacific Islander | |
| (13) Asian American | (16) White, not of Hispanic Origin | |

STUDENT # 1 INFORMATION:

Last	First	Middle
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Gender	Date of Birth	Place of Birth (City/Town, State and/or Country)
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11 _____ 12 _____ 13 _____ 14 _____ 15 _____ 16 _____ 17 _____

Ethnic Code(s) – Check all that apply to this student – See Above

OFFICE USE ONLY:					
School	Grade	Family #	Language(s) Spoken at Home		
Foster	Temp. Res.	Bi-L/ESL	Entered U.S. (MM/DD/YY)	Entered IL Schools (MM/DD/YY)	Sp. Svcs.
Comments: _____			ID # _____	Staff Initials	

STUDENT # 2 INFORMATION:

Last		First			Middle		
Gender	Date of Birth			Place of Birth (City/Town, State and/or Country)			
	11	12	13	14	15	16	17
Ethnic Code(s) – Check all that apply to this student – See Above							
OFFICE USE ONLY:							
School		Grade		Family #		Language(s) Spoken at Home	
Foster	Temp. Res.	Bi-L/ESL	Entered U.S. (MM/DD/YY)		Entered IL Schools (MM/DD/YY)		Sp. Svcs.
Comments:					ID #		Staff Initials

STUDENT # 3 INFORMATION:

Last		First			Middle		
Gender	Date of Birth			Place of Birth (City/Town, State and/or Country)			
	11	12	13	14	15	16	17
Ethnic Code(s) – Check all that apply to this student – See Above							
OFFICE USE ONLY:							
School		Grade		Family #		Language(s) Spoken at Home	
Foster	Temp. Res.	Bi-L/ESL	Entered U.S. (MM/DD/YY)		Entered IL Schools (MM/DD/YY)		Sp. Svcs.
Comments:					ID #		Staff Initials

THIS COMPLETED FORM, SIGNED AND DATED BY THE PARENT / GUARDIAN, MUST BE PRESENTED ALONG WITH REQUIRED DOCUMENTS BEFORE A CHILD CAN BE ENROLLED.

Parent / Guardian Signature

Relation to Student

Date