

Valley View Public Schools

Division of Human Resources

Applicant Summary Report

Certificated

Administration

Classified

Position Title: _____ Job ID #: _____

Building: _____

This form is used in compliance with EEOC requirements. Please complete the information below on all candidates you interviewed for this position, including the recommended candidate.

Please check if in-district.

Name _____

Comments

Name _____

Comments

Name _____

Comments

Name _____

Comments

Name _____

Comments

Name _____

Comments

Please list those persons not interviewed: See attached sheet Too many to list

Comments:

Please return this form with the *Recommendation to Hire/Transfer* form.